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Campus Safety 2008 - 2009 Security

Otero Junior College strives to provide a safe and healthy environment that enhances the learning process. Each student and employee should be able to attend classes, work on campus, and/or participate in activities with a feeling that they are in an environment that is safe and secure. The College provides to all prospective students and OJC employees the Campus Security Policies and Procedures, and the most recent campus crime statistics. This is part of the Federal Law No. 101-542, the Student Right-to-Know and Campus Security Act of 1990. This brochure will address six topics related to campus crime and statistics: 1) a summary of the OJC Crime Statistics; 2) policies regarding security, access to buildings, and campus law enforcement; 3) procedures for reporting crimes and other emergencies; 4) information on sex offenses; 5) policies on the use, possession, and sale of alcoholic beverages; 6) programs about alcohol and drug abuse education, crime prevention, and campus security policies.

REPORTING CRIMES & EMERGENCIES

Access to Buildings

All OJC buildings are monitored by OJC Security and Physical Plant staff during normal working hours and as scheduled during weekend, evening, and holiday hours. Questions regarding building access can be directed to the Physical Plant office at 719-384-6818.

Law Enforcement on Campus

The City of La Junta Police Department serves as the official law enforcement agency for OJC. This agency responds to all activities of a criminal nature. OJC security guards are employed for evenings and weekends. Arrest and apprehensions are referred to the LJ Police Dept.; however, campus security can detain individuals until the police officers arrive. Security's primary duty is to perform building and college grounds security checks. They also assist students, employees, and the general public in ways to make the campus a safe and secure environment.

Reporting Crimes

If you are a victim of a crime or have witnessed a crime on the OJC campus, you should immediately report the crime to the security guard. You may also report this crime directly to the La Junta Police Department prior to reporting to OJC. OJC staff will report all crimes to the La Junta Police Department.

Programs for Safety and Crime Prevention

Programs about campus safety and crime prevention will be scheduled each semester. Notices of programs will be posted in the Rattler Rumor and/or the Rattler News.

Reporting Emergencies

If you discover a medical emergency that requires immediate emergency medical assistance, you should immediately contact the La Junta Police Department by calling 911 either from any OJC office phone or from any pay phone (this is a toll-free call). Students do not have to receive permission to use an office phone in an emergency situation. You must then report this incident to the nearest college faculty, staff or administrator.

Sex Offender Registration

Information concerning persons who are required by Colorado Law to register as sex offenders, including registered sex offenders who are enrolled, employed, or volunteering at Otero Junior College, may be obtained from the La Junta Police Department, Municipal Building 384-2525, or the Otero County Sheriff's Department 222 East 2nd La Junta 719-384-5941.

Sexual Assault Information

If a student has in any way experienced a sexual assault on the OJC campus, the student should immediately report this to either the OJC Security or to the City of La Junta Police Department. If the student reports it to Security first, then the College will take steps to assure that the report has been filed with the City of La Junta Police Dept. A victim's on campus living situation will be modified to insure victim safety. The accuser and accused are entitled to the same opportunities to have parties present and that both are informed of outcomes and sanctions. If a student is a victim of a sexual assault that occurs off campus, the student should immediately report it to their local law enforcement agency.

Evidence is Important

A victim of a sexual assault should always remember to preserve all evidence so that law enforcement agencies can build as strong of a case as possible. Immediate reporting is a MUST! Always remember to note characteristics of the person who has assaulted you: clothing, height, weight, color of hair and eyes, and other identifying items such as scars, and body shape.

Community Resources

Victims of crime, including sexual assault, can receive crisis intervention and referral services from the Arkansas Valley Resource Center. In Ordway call 719-267-8935 or in La Junta, call 719-384-7764.

Campus Crime Statistics

Otero Junior College is required by Federal Law to provide to all prospective and enrolled students the campus crime statistics for the past three years. These statistics are maintained by the OJC Physical Plant Department which oversees the daily security of the OJC campus. Any questions related to these statistics may be directed to the Physical Plant Department at 719-384-6818. The campus crime statistics for 2005-2008 are listed below.

Academic Years

	07-08	06-07	05-06
CRIMINAL OFFENSE			
Murder	0	0	0
Rape	0	0	0
Sexual Assault	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Non-Aggravated Assault	0	1	1
Burglary	2	4	0
Motor Vehicle Theft	1	0	0
Larceny Theft	2	6	1
Offenses that Manifest			
Hate Crimes	0	0	0
ARRESTS			
Liquor Law Violations	32	17	15
Drug Abuse Violations	1	0	0
Weapon Possessions	0	0	0

***OJC had a policy change for the 1998-99 school year which included the immediate arrest for any Liquor Law related violations. Statistics include OJC students and non-students.**

For up-to-date information on the Otero Junior College Campus Crime Statistics, contact:
 Director of Physical Plant
 Otero Junior College
 1802 Colorado Ave., La Junta, CO 81050
 (719) 384-6818

Safety Tips

Take every step to assure that you follow safe practices while on the OJC campus.

- ◆ Always lock your car doors and keep valuables out of sight.
- ◆ If you approach your car during the evening hours, make a visible check of your car's interior before you get into your car.
- ◆ OJC has excellent lighting on campus. Be sure to stay on the sidewalks where lighting is at an optimum.
- ◆ Be cautious with people you meet for the first time.
- ◆ Don't leave campus with someone you don't really know.
- ◆ Don't leave purses or backpacks unattended.
- ◆ If a person's behavior is threatening to you, do not hesitate to contact OJC Security or an OJC Administrator.
- ◆ Ask for a security escort if you are afraid to go to your car alone. Dial 469-2613 from a campus phone.

Each individual must recognize the need to take the necessary precautions to prevent incidents of crime against themselves or other members of the Otero Junior College Campus.

Sexual Harassment Statement

Sexual harassment is a violation of federal law, a violation of professional ethics, and a form of discrimination. It is the policy of Otero Junior College that unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of sexual nature constitute sexual harassment when:

- (1) submission to such conducts made either explicitly or implicitly a term or condition of an individual's employment or educational opportunity
- (2) submission to or rejection of such conduct by an individual is the basis for employment or educational decisions affecting such individuals; or
- (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance, creating and intimidating, hostile, or offensive work or learning environment. Such conduct will not be tolerated. Substantiated charges will result in disciplinary action.

Question or complaints should be directed to the Director of Human Resources, McDonald Hall Room 221 or call (719) 384-6824.

The **Campus Safety & Security** brochure is published by the Office of the Vice President for Student Services at Otero Junior College. Contact us at 719-384-6831 or 1802 Colorado Ave., La Junta, CO 81050 for additional copies.

"The College strives to provide a safe and healthy environment that enhances the learning process."

Campus Drug and Alcohol Policies

Drug & Alcohol Policy Statement

Otero Junior College is committed to the health and well being of its students and employees. As part of this commitment, Otero Junior College complies with and upholds all Federal, State, and local laws that regulate or prohibit the possession, use or distribution of alcohol or illicit drugs. Violations of such laws that come to the attention of College officials will be addressed within the College or through prosecution in the courts, or both.

As a recipient of federal grants and contracts, Otero Junior College adheres to the provisions of the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendment of 1989. Also, as a member of the Colorado Community Colleges of Colorado, Otero Junior College adheres to the State Board for Community Colleges and Occupational Education BP 3-24, Drug Free Workplace Policy.

Accordingly, all Otero Junior College full-time and part-time students and employees are hereby notified of the following standards of conduct that Otero Junior College will apply to all activities conducted on College-owned or College-controlled property and to all other College-sponsored activities.

All employees are required to read and sign a Drug-free Workplace Policy Statement provided by the Human Resources Office. All employees must abide by all state system policies

including Board Policy 3-24, which states: “The unlawful manufacture, distribution, possession or use of a controlled substance is prohibited in the workplace.”

Standards of Conduct

The general regulations of the College for student conduct are stated in the OJC Student Handbook and the 2006-2008 College Catalog of Educational Programs and Services and apply to all students at Otero Junior College, regardless of designation, program, or residence. Each student may obtain a copy of the handbook and catalog per request. These can be obtained from the Student Services Center, McBride Hall, 719-384-6831 or OJC website www.ojc.edu.

The general regulations of the College for student conduct apply primarily to acts of misconduct occurring on College premises. However, violations of standards occurring off campus and that have, or may threaten to have, a significant impact on the College’s mission or activities, or on the health, safety, or security of the College and members of the College community, fall within the jurisdiction of the Vice-President for Student Services and may lead to disciplinary action. For this reason, college administrators adjudicate off-campus cases that are felt to impact the College’s educational mission and/or the health and safety of members of the community.

Sanctions for Drug and Alcohol Use

- ◆ Local, state, and federal laws make illegal use of drugs and alcohol serious crimes. Conviction can lead to imprisonment, fines and assigned community service.
- ◆ In order to assure fair and consistent treatment of all students or employees who are accused of illegal use of drugs and alcohol, the College will handle all cases which come to its attention within the guidelines of the applicable policies and procedures of the College as well as local, state, and federal regulations.
- ◆ Sanctions will be imposed on students or employees who violate State Board or College drug and/or alcohol policies. Sanctions may include suspension or expulsion for students and, for employees, disciplinary action up to and including termination.

Laws Related to Drug and Alcohol Use and Sale

Otero Junior College will take immediate action if any student or employee is violating a law related to the use and sale of alcohol and/or drugs.

The possession, sale, and use of any illegal drug is strictly prohibited on the OJC campus. Any violations will be immediately referred to the City of La Junta Police Department. Alcohol sale, use, and possession is dictated by Colorado law and OJC Policies and Procedures. OJC will strictly enforce these laws and policies. The following applies to all students, employees, and guests of the College:

- ◆ The sale of alcoholic beverages is prohibited except in designated areas, at times and dates approved by OJC administrators and licensed by the Colorado Department of Revenue.
- ◆ Persons under 21 years of age cannot legally possess or consume malt (6 percent beer), fermented malt liquor (3.2 percent beer), or vinous or spirituous liquor. The furnishing of alcoholic beverages to under-age persons is prohibited.
- ◆ No person under legal drinking age nor any obviously intoxicated person shall be furnished, served, or given an alcoholic beverage.
- ◆ Alcohol cannot be consumed or carried in open containers on any street, sidewalk, alley, automobile, or public area.



Student Services Center
1802 Colorado Ave.
La Junta, CO 81050
www.ojc.edu

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Otero Junior College Safety & Security Procedures & Drug & Alcohol Policies

Accredited by: North Central Association, 30 North LaSalle Street, Suite 2400, Chicago, IL 60602-2504 email: www.ncacihe.org

Resources Available to Students & Employees

During the academic year, OJC will sponsor programs and information seminars related to drugs and alcohol. These programs will be advertised in the Rattler Rumor, the weekly student newsletter, and/or the Rattler News, the campus newsletter. The programs are organized and sponsored through the Office of the Vice-President for Student Services and the Human Resources Office.

Additionally, the community of La Junta provides several resources for educational programs related to alcohol and drug use. These programs are provided by law enforcement agencies, mental health services, and local hospitals. To identify resource programs, contact the Office of the Vice-President for Student Services, located in McBride Hall (719-384-6833) or the Human Resources Office located in Macdonald Hall (719-384-6824).

Otero Junior College does not endorse any one treatment program or facility; however, the following are immediate resources that can be accessed for general information: Alcoholics Anonymous and Partnership for Progress.

Otero Junior College Non-Discrimination Statement

Otero Junior College does not discriminate on the basis of race, color, creed, religion, national or ethnic origin, sex, sexual orientation, gender identity, age, military or veteran status, physical ability or any other characteristic protected under federal, state or local law in admission or access to, or treatment and employment in, its educational programs or activities. Inquiries concerning Title VI, Title IX, and Section 504 may be referred to the Affirmative Action Officer, Otero Junior College, 1802 Colorado Ave. Macdonald Hall Room 221, La Junta, CO 81050 (719-384-6824) or to the Office for Civil Rights, 1244 North Speer Boulevard, Suite 310, Denver, Colorado 80204, (303) 844-5695.

RESOURCES

AA-Alcoholics Anonymous
4035 Club Manor Drive
Pueblo, CO 81008
1-800-574-9096

Al-Anon/Al-Ateen Family Groups
(719) 564-0200

Resada
11000 County Rd. GG.5
Las Animas, CO 81054
(719) 456-2600

Resada
Otero Junior College
HC Room 135
(719) 384-6808

Partnership for Progress
302 Barnes Ave.
La Junta, CO 81050
(719) 384-8503

Emergency Weather Number
(719) 384-6993

Emergency La Junta Police/Fire Dept.
911 or (719) 384-2525

OJC Security
OJC Physical Plant
(719) 469-2613 (evenings)
(719) 384-6818 (days)