

Tuition and Fees

The required fees for 12 hours or more provides students with an I.D. for use at the Student Center, Library, Fitness Center, athletic events and admission to college-sponsored activities.

| | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|
| TUITION AND FEES SCHEDULE 2011 - 2012 COLLEGE YEAR <i>The college reserves the right to change tuition and fees in accordance with the Legislature of the State of Colorado.</i> <i>Costs for 2012-2013 are not available from the State of Colorado. Contact Students Services at 719-384-6831 or visit www.ojc.edu/tuition.aspx</i> Resident Tuition and Fee Schedule - On Campus Instruction | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|

| Credit Hours | Tuition | COF Stipend | Net Tuition | Fees | Reg. Fee | Total |
|--------------|------------|--------------|-------------|----------|----------|------------|
| 1 | \$167.85 | \$(62.00) | \$105.85 | \$7.85 | \$11.65 | \$125.35 |
| 2 | \$335.70 | \$(124.00) | \$211.70 | \$15.70 | \$11.65 | \$239.05 |
| 3 | \$503.55 | \$(186.00) | \$317.55 | \$23.55 | \$11.65 | \$352.75 |
| 4 | \$671.40 | \$(248.00) | \$423.40 | \$31.40 | \$11.65 | \$466.45 |
| 5 | \$839.25 | \$(310.00) | \$529.25 | \$39.25 | \$11.65 | \$580.15 |
| 6 | \$1,007.10 | \$(372.00) | \$635.10 | \$47.10 | \$11.65 | \$693.85 |
| 7 | \$1,174.95 | \$(434.00) | \$740.95 | \$54.95 | \$11.65 | \$807.55 |
| 8 | \$1,342.80 | \$(496.00) | \$846.80 | \$62.80 | \$11.65 | \$921.25 |
| 9 | \$1,510.65 | \$(558.00) | \$952.65 | \$70.65 | \$11.65 | \$1,034.95 |
| 10 | \$1,678.50 | \$(620.00) | \$1,058.50 | \$78.50 | \$11.65 | \$1,148.65 |
| 11 | \$1,846.35 | \$(682.00) | \$1,164.35 | \$86.35 | \$11.65 | \$1,262.35 |
| 12 | \$2,014.20 | \$(744.00) | \$1,270.20 | \$115.50 | \$11.65 | \$1,397.35 |
| 13 | \$2,182.05 | \$(806.00) | \$1,376.05 | \$117.50 | \$11.65 | \$1,505.20 |
| 14 | \$2,349.90 | \$(868.00) | \$1,481.90 | \$119.50 | \$11.65 | \$1,613.05 |
| 15 | \$2,517.75 | \$(930.00) | \$1,587.75 | \$121.50 | \$11.65 | \$1,720.90 |
| 16 | \$2,685.60 | \$(992.00) | \$1,693.60 | \$123.50 | \$11.65 | \$1,828.75 |
| 17 | \$2,853.45 | \$(1,054.00) | \$1,799.45 | \$125.50 | \$11.65 | \$1,936.60 |
| 18 | \$3,021.30 | \$(1,116.00) | \$1,905.30 | \$127.50 | \$11.65 | \$2,044.45 |

The State of Colorado subsidized in-state resident tuition by directly paying part of each credit hour directly to the colleges. This money, known as College Opportunity Fund stipends (COF), is applied to an in-state student's tuition if the student applies for and authorizes the use of the stipend. Currently the College Opportunity Fund (COF) stipend is estimated to be worth \$62.00 per credit hour.

| Combined Room & Board Rate | 15-Meal Plan | 19-Meal Plan |
|------------------------------------|--------------|--------------|
| Double - per term at Wunsch/SS | \$2,636.00 | \$2,731.00 |
| *Single - per term-Wunsch/SS | \$3,080.00 | \$3,174.00 |
| **Double - per term at E.J. Conley | \$2,913.00 | \$3,007.00 |

Student Housing Sites: Wunsch Hall (on campus), South Site (off campus) E.J. Conley Residential Complex (on campus).

The college reserves the right to change tuition and fees in accordance with state law.

*Single rooms based upon availability.

**Rooms may be converted to triple occupancy if demand is high.

TUITION AND FEES SCHEDULE 2011-2012 COLLEGE YEAR
Non-Resident Tuition and Fee Schedule - On Campus Instruction

| Credit Hours | Tuition | Fees | Registration Fee | Total |
|--------------|------------|----------|------------------|------------|
| 1 | \$209.80 | \$7.85 | \$11.65 | \$229.30 |
| 2 | \$419.60 | \$15.70 | \$11.65 | \$446.95 |
| 3 | \$629.40 | \$23.55 | \$11.65 | \$664.60 |
| 4 | \$839.20 | \$31.40 | \$11.65 | \$882.25 |
| 5 | \$1,049.00 | \$39.25 | \$11.65 | \$1,099.90 |
| 6 | \$1,258.80 | \$47.10 | \$11.65 | \$1,317.55 |
| 7 | \$1,468.60 | \$54.95 | \$11.65 | \$1,535.20 |
| 8 | \$1,678.40 | \$62.80 | \$11.65 | \$1,752.85 |
| 9 | \$1,888.20 | \$70.65 | \$11.65 | \$1,970.50 |
| 10 | \$2,098.00 | \$78.50 | \$11.65 | \$2,188.15 |
| 11 | \$2,307.80 | \$86.35 | \$11.65 | \$2,405.80 |
| 12 | \$2,517.60 | \$115.50 | \$11.65 | \$2,644.75 |
| 13 | \$2,727.40 | \$117.50 | \$11.65 | \$2,856.55 |
| 14 | \$2,937.20 | \$119.50 | \$11.65 | \$3,068.35 |
| 15 | \$3,147.00 | \$121.50 | \$11.65 | \$3,280.15 |
| 16 | \$3,356.80 | \$123.50 | \$11.65 | \$3,491.95 |
| 17 | \$3,566.60 | \$125.50 | \$11.65 | \$3,703.75 |
| 18 | \$3,776.40 | \$127.50 | \$11.65 | \$3,915.55 |

| International Student Tuition Rates |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| International student tuition varies based on contracts with various international recruitment organizations. Contact the Office of International Relations or Student Services for tuition rates and details. |

Hybrid and Online Education 2011-2012

| OJC Hybrid - Resident | | | | | CCOnline - Resident | | | |
|-----------------------|------------|-------------|-------------|------------|---------------------|------------|-------------|------------|
| Credits | Tuition | COF Stipend | Scholarship | Total | Credits | Tuition | COF Stipend | Total |
| 1 | \$249.15 | \$(62.00) | \$(30.00) | \$157.15 | 1 | \$249.15 | \$(62.00) | \$187.15 |
| 2 | \$498.30 | \$(124.00) | \$(60.00) | \$314.30 | 2 | \$498.30 | \$(124.00) | \$374.30 |
| 3 | \$747.45 | \$(186.00) | \$(90.00) | \$471.45 | 3 | \$747.45 | \$(186.00) | \$561.45 |
| 4 | \$996.60 | \$(248.00) | \$(120.00) | \$628.60 | 4 | \$996.60 | \$(248.00) | \$748.60 |
| 5 | \$1,245.75 | \$(310.00) | \$(150.00) | \$785.75 | 5 | \$1,245.75 | \$(310.00) | \$935.75 |
| 6 | \$1,494.90 | \$(372.00) | \$(180.00) | \$942.90 | 6 | \$1,494.90 | \$(372.00) | \$1,122.90 |
| 7 | \$1,744.05 | \$(434.00) | \$(210.00) | \$1,100.05 | 7 | \$1,744.05 | \$(434.00) | \$1,310.05 |
| 8 | \$1,993.20 | \$(496.00) | \$(240.00) | \$1,257.20 | 8 | \$1,993.20 | \$(496.00) | \$1,497.20 |
| 9 | \$2,242.35 | \$(558.00) | \$(270.00) | \$1,414.35 | 9 | \$2,242.35 | \$(558.00) | \$1,684.35 |
| 10 | \$2,491.50 | \$(620.00) | \$(300.00) | \$1,571.50 | 10 | \$2,491.50 | \$(620.00) | \$1,871.50 |
| 11 | \$2,740.65 | \$(682.00) | \$(330.00) | \$1,728.65 | 11 | \$2,740.65 | \$(682.00) | \$2,058.65 |
| 12 | \$2,989.80 | \$(744.00) | \$(360.00) | \$1,885.80 | 12 | \$2,989.80 | \$(744.00) | \$2,245.80 |
| 13 | \$3,238.95 | \$(806.00) | \$(390.00) | \$2,042.95 | 13 | \$3,238.95 | \$(806.00) | \$2,432.95 |
| 14 | \$3,488.10 | \$(868.00) | \$(420.00) | \$2,200.10 | 14 | \$3,488.10 | \$(868.00) | \$2,620.10 |
| 15 | \$3,737.25 | \$(930.00) | \$(450.00) | \$2,357.25 | 15 | \$3,737.25 | \$(930.00) | \$2,807.25 |

| Non-Resident OJC Hybrid | Tuition |
|------------------------------|----------|
| OJC Hybrid (per credit hour) | \$249.15 |

| Non-Resident CCOnline | Tuition |
|----------------------------|----------|
| CCOnline (per credit hour) | \$285.20 |

Course Fees

For the 2011-2012 academic year, all courses with the following prefixes will be charged a \$6.15 per credit hour fee. Courses included within these categories have been deemed to be medium to high cost by the Colorado Community College and Occupational Education System Board. Otero Junior College is required to collect these fees in order to recover some of the costs associated with producing these courses.

| PREFIX | DESCRIPTION | PREFIX | DESCRIPTION |
|---------|-----------------------------------------------------------------------------|--------|------------------------------------|
| ABM | Agriculture Business Management | GEY | Physical Science |
| ART | Visual and Performing Arts *Plus \$25 materials fee for specific courses | HPR | Health Professional |
| ASE | Auto Service Technology | HWE | Health and Wellness |
| AST | Astronomy | MGD | Multimedia Graphic Design |
| BIO | Biology | MOT | Medical Transcription |
| CAD | Computer Assisted Drafting | MUS | Visual and Performing Arts-Music |
| CHE | Physical Science | NUA | Nursing Assistant |
| CIS | Computers | **NUR | Nursing |
| CNG | Computer Networking | PHY | Physical Science |
| CRJ/LEA | Criminal Justice - Law Academy | SBM | Small Business Management |
| CWB | Web Management | THE | Visual and Performing Arts-Theatre |
| DAN | Visual and Performing Arts-Dance | | All Remedial Courses - 060-090 |
| EGG/DRT | Engineering | | |
| EMS | Emergency Medical Services | | |

* ART 121, 122, 123, 124, 125, 131, 143, 161, 162, 175, 211, 212, 274

Fees: Student Center Fee = \$5.85 per credit hour, \$64.35 maximum (11 hrs),
Student Government Fee = \$10.10, Intercollegiate Athletics Fee = \$17.05,
Registration Processing Fee = \$11.45, Fitness Center Fee = \$2.00

**Per Board Policy all NUR prefix courses will be charged a differential tuition of an additional \$48.70 per credit hour.

Other Charges Include:

Cap, Gown, & Diploma*: \$35.00 GED Test: \$150.00

* *Cap, gown, and diploma fee is payable at least eight weeks prior to graduation.*

Payment of Tuition and Fees

A student who owes a balance from a previous term will not be allowed to register for subsequent terms until the balance is paid in full.

Students may pay all or part of their tuition and fees during early registration or may settle their account on the first day of classes. The total balance of all tuition, fees, room, board, and other current charges is due no later than 5:00 p.m. on the 12th class day of the term to which the charges apply.

Balance due is computed by subtracting all confirmed student financial aid grants and scholarships from current charges. The remainder is what must be paid by the twelfth day of the term. If a third party sponsor arrangement (such as an employer or government agency) is to pay all or a portion of the charges, students will need to provide the college cashier with written evidence of this agreement in order to have the amount deducted from the balance due. Parents or family are not considered third party sponsors.

Satisfying financial obligations is the final step in the registration process. Students may be administratively dropped from all classes for non-payment of their account.

Refund/Repayment Policy

The first 12 class days of each semester are considered the drop/add period, when students may adjust their class schedules without penalty. If a student officially drops classes by completing the required forms in the Student Services Center before 5:00 p.m. of the 12th class day, full refund of tuition and fees shall be made for the dropped classes except for the non-refundable registration processing fee. The unused portion of room and board charges will also be refunded. However, if a student withdraws after the 12th day, the student will be charged full tuition and fees and the pro rated amount for room and meals through the day of withdrawal.

Financial Aid Repayment

If a student does not attend even one class (a "no show"), all financial aid awards to that student will be canceled and repaid to the funding source.

If a student withdraws, drops out, or is expelled within the first 12 class days, that student is treated, for refund/repayment purposes, the same as a "no show." No Title IV financial aid money is disbursed, the award is canceled, and funds are returned to the funding source.

Financial aid awards are not disbursed to student accounts until after the 12th day of class. After the 12th day, the student will receive 100 percent of the financial aid due, to be applied first against any balance due to the college, with any additional amount being disbursed to student to meet past, current, and future living expenses.

Financial Aid Repayment- continued

Financial aid eligibility will be recalculated and amount of refund or repayment will be determined by the financial aid office for students who withdraw, drop out, or take a leave of absence after the 12th day of class and prior to completing 60 percent of the term. Disbursement checks will be made to the student within a reasonable time after the 12th day. For more information, contact the financial aid office at 719-384-6834.

Senior Citizen Scholarships

Senior Citizens are classified as individuals over the age of 60 at the time a class begins. These students may enroll in courses and receive a \$50 per credit hour scholarship. Scholarships are limited to six (6) credit hours per academic year. Scholarships will only be given if the course has room to accommodate extra students on a space available basis. Enrollees must also qualify for the COF stipend and utilize those funds for courses.

Choir, Aerobics and Weight Training are "performance-based courses" and the only courses for which qualified senior citizens may enroll in multiple times and receive the Seniors Scholarship. Registration for all credit classes is handled through the OJC Student Services.

Living Accommodations and Expenses

Residence Hall - All single freshman students under 21 years of age who do not live with their parents or relatives while attending Otero Junior College are required to live in OJC Housing. Residents must be 17 years of age at the beginning of the year under contract. The college president may grant a waiver of the minimum age based on extenuating circumstances unique to the role and mission of community colleges.

Students over 21 years of age may live in OJC campus housing based on special program needs, availability, and suitability as determined by the college president.

All students living in the campus housing are required to be enrolled as full-time (12 credit hours or more). Additionally, students residing in campus housing are required to purchase one of the provided meal plans in the college cafeteria. Charges are computed on a cost basis and are subject to change whenever costs change.

If students leave during the first six weeks of any semester, the unused portion of the room and board charges will be refunded. After six weeks, there will be no refund for room and board.

Private Homes - Sophomore students and/or students over 21 years of age may choose to rent a room in a private home. Apartments will generally average \$450 per month per student.

Other Costs

Commuter - The full-time commuting student will spend approximately \$3,500 per year for tuition, fees, books, and supplies. Personal expenses and commuting expenses must be added to this figure.

Colorado Residents Living on Campus - Tuition, fees, books, and supplies will cost approximately \$3,500 per year. Room and board will cost from \$5,168-\$6,222 per year. Personal expenses will average about \$700 per year. Total cost is approximately \$9,500. Some students will require less than this amount while others will require more. Travel expenses to and from home are not included in these estimates.

Out of State Residents Living On Campus - By simply adding \$3,000 to the figure for Colorado Residents, the estimate for out-of-state students is fairly accurate. Total cost is approximately \$12,500.00.

Printing - Otero Junior College utilizes a software product called PaperCut, to monitor printer and paper usage. At the beginning of each semester, all students will be allotted a \$25.00 allowance printing privilege which equates to 250 pages of printing at .10 cents a page. Should the student find they need to print more than the maximum of 250 pages, they will be required to purchase PaperCut Print Cards in either Student Services or the Bookstore. PaperCut Print Cards are valued at \$10.00 each for 100 pages of printing, are non-refundable, and will expire at the end of each semester. Students will be responsible for monitoring their individual printing privileges and managing their own accounts. Additional information on PaperCut can be found at <http://www.ojc.edu/PaperCut.aspx> or visit the OJC Student Services office.

Other Services

Bookstore - The Otero Junior College Bookstore is housed in the Student Center and is open for all students, staff, faculty and the general public.

Store hours are from 7:30 to 4:00 weekdays. Store merchandise includes textbooks, solution manuals, study guides, lab manuals, art supplies and required supplies for all courses offered at OJC. The Bookstore also offer OJC apparel, nurse uniforms and a wide assortment of backpacks and bags. Other products include postage stamps, snacks, cold drinks, NFL mugs and gift items.

Other Services - continued

Cafeteria and Food Court - The Otero Junior College Cafeteria and Food Court is located in the Student Center and is operated by Sodexo Campus Services. During the academic school year, the cafeteria is open for three meals a day Monday through Friday and two meals on weekends. Students living in the dormitory are required to purchase a meal plan. All other students may purchase meals a la carte or purchase a discount cash card that provides both convenience and savings.

Breakfast is served Monday through Friday from 7 a.m. to 10 a.m. On Saturday and Sunday a brunch is served from 11:30 a.m. to 12:45 p.m. Lunch is served Monday through Friday from 11 a.m. to 2 p.m. Dinner is served Monday through Friday from 5 p.m. to 6:15 p.m. Dinner is served on Saturday from 5:30 to 6 p.m. and on Sunday from 5 to 6:15 p.m.

Computer Use Policy - In support of its mission of teaching and community service, the Colorado Community College System (CCCS) provides access to computing and information resources for students, faculty and staff within institutional priorities and financial capabilities. The computer Use Procedure contains the governing philosophy for regulating faculty, student and staff use of the System's computing resources. It spells out the general principles regarding appropriate use of equipment, software, networks and data. In addition to this policy, all members of the CCCS community are also bound by local, state and federal laws relating to copyrights, security and other statutes regarding electronic media.

To protect themselves and the confidentiality of data, users are prohibited from disclosing their passwords to others.

The complete computer use policy can be found at:

<http://www.cccs.edu/SBCCOE/Policies/SP/PDF/SP3-125c.pdf>

Emergency—Information Alert System - The OJC Alert System consists of student and staff notification via email, phone, cell phone, and text messaging in the case of an emergency or notification of important information. An emergency message phone line is also maintained to inform students and staff of school closures or other important information. To access the number, dial: 719-384-6993.

Library Services - Wheeler Library offers students a full service library. The Library is open 68 hours a week during the semester with many of the services available electronically through the home page. A campus ID card is required to borrow materials from Wheeler Library and needed to access the library's databases. For more information see the Instructional Services section of this catalog.

Other Services - continued

MyOJC Portal is a single sign on portal which allows users to access the latest events, announcements, student records, financial information, email, classes, employment records, and forms, all in one easy and convenient location. MyOJC Portal serves students, faculty and staff. The link to access the portal is located on the website home page (www.ojc.edu) in the upper right hand corner of the page. Students, faculty and staff will need their S# and unique password to sign on.

Online Registration and Student Record Information - Students can access *My OJC* from the homepage of the Otero Junior College website at www.ojc.edu. From this site students can register, add or drop classes, look up classes, view schedules, billing statements and withdrawal information. Students are also able to view holds, midterm grades, final grades, transcripts, and request an official transcript.

Student ID Cards - Student ID cards are available at the Student Services Center for all enrolled students. The ID card is needed for checking out materials at Wheeler Library, accessing tutoring services through the Student Success Center, and entry into student events on campus. For students living on campus, the ID card serves as identification for food service. There is no charge for student ID cards. A \$10.00 fee will be charged to replace lost ID cards.

Tutorial Services - Students can access tutorial services either in person at the Student Success Center, located in McBride 129 or by calling 719-384-6862. For more information see the Instructional Services section of this catalog.