



BUENO HEP

University of Colorado
C/O Otero Junior College
1802 Colorado Ave
La Junta Colorado, 81050
719-384-6848

Adjunct Instructor

Overview

The Bueno HEP (High School Equivalency Program) is looking for an Adjunct Instructor for its Otero Junior College campus program. The right candidate should be able to conduct instruction via internet and in person. Hours may vary dependent on enrollment but are flexible. Some evening instruction could be required. The pay for this position is \$18-\$23/hr. D.O.Q.

Responsibilities

- A. Work closely with the Navigator/Recruiter as incoming students are processed and accepted into the program.
- B. Work closely with coordinator keeping the coordinator informed.
- C. Inform students of BUENO HEP norms.
- D. Knowledge and experience with on-line hybrid instruction
- E. Experience with LMS programs such as CANVAS
- F. Knowledge of video conferencing programs such as Webex or Zoom
- G. Provide a learning environment which challenges and engages students helping them to succeed
- H. Provide tutoring services as needed
- I. Develop and, keep on file, daily lesson plans.
- J. Assumes any other responsibilities assigned by the Coordinator.

Qualifications

- 1. Bilingual /Biliterate (English and Spanish) a plus, but not required.
- 2. Prior experience in secondary level teaching or working with adult learners.
- 3. Knowledge, understanding, and work experience with migrant and seasonal farmworkers.
- 4. Minimum of a bachelor's degree in Education, the Arts and Sciences, or other related fields
- 5. Ability to communicate effectively with individuals and groups.
- 6. Teaching credential in Adult Education a plus.

Contact

Please contact Program Coordinator Nathan Howell for more information or to submit yourself for candidacy.

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