



## VACANCY ANNOUNCEMENT

**Position Title: Nursing Faculty**

**Position #: 300490**

**Position Status: Full-Time**

**Reports To: Director of Nursing and Health Programs**

### **DUTIES AND RESPONSIBILITIES:**

A faculty member in the Nursing Program is directly responsible and accountable for ensuring the fulfillment of educational goals and objectives of the Nursing Program. These responsibilities require leadership in both academic and workforce areas and include meeting student retention goals; participating in educational planning; evaluating student performance; motivating and advising students; and generating program reports as needed.

1. Participates in the planning, teaching and evaluating the theory, laboratory and clinical experience for students especially in (but not limited to) Psychiatric and Medical Surgical area.
2. Responsible for student advising and outreaches to students who are struggling in the nursing field.
3. Participates in faculty planning, evaluation and revision of program curriculum.
4. Participates in conducting program and college accreditation reviews and reports.
5. Participates in the evaluation and selection of current textbooks for assigned courses.
6. Maintains currency in the nursing field to ensure compliance with the Colorado Board of Nursing.
7. Participates in maintaining instructional and laboratory equipment, including ordering and care of equipment.
8. Participates in budget planning to provide a cutting edge learning environment.
9. Conduct student recruitment through information sessions and other outreach activities.
10. Demonstrate competent leadership abilities, maintain positive interpersonal relationships with faculty, staff and students.
11. Be creative and committed to teaching excellence and have the willingness to improve student learning by assessing student programs a campus learning outcomes.
12. Utilize college technologies (Learning Management System) for the delivery of instructional information.
13. Coordinates clinical schedules as assigned.
14. Maintains office hours (at least 10 hours a week).
15. Other duties as assigned.

*See Human Resources for a complete job description.*

**MINIMUM QUALIFICATIONS:**

- Bachelor's Degree in Nursing with the ability to obtain a MSN within 3 years of hire
- Must hold a current unencumbered Registered Nurse license from the state of Colorado
- Must hold or willing to obtain a Colorado Vocational Teaching Credential

**PREFERRED QUALIFICATIONS:**

- Master's Degree in Nursing
- Two years successful teaching experience at the community college level
- Be creative and committed to teaching excellence by demonstrating an ability to improve all students' learning by assessing students, programs and campus outcomes and adjusting based on the data
- Knowledge of effective instructional techniques and innovative modes of course delivery adaptable to a variety of learning styles
- Knowledge of using current technologies in the classroom and to convey online course content
- Ability to work cooperatively and effectively with diverse populations including experience working with adult and non-traditional learners
- Willingness to teach a varied schedule including evenings, weekends and summer
- Have effective interpersonal skills, including the ability to collaborate successfully with faculty, students and administration
- Educational philosophy in alignment with that of a small rural, comprehensive Community College and enthusiasm for this type of environment and the aspirations of its people

**SALARY:**

\$46,500 - \$49,500 with excellent benefit package including retirement, health, vision, dental and life insurance  
*166 Day Contract – 9-month academic year position*

**APPLICATION INSTRUCTIONS****For consideration, an applicant file must contain:**

1. Cover letter that addresses the minimum and preferred qualifications
2. Resume
3. Copies of transcripts (A.A., B.A., and M.A.)
4. Names, addresses, and phone numbers of 3 professional references

**APPLICATION DEADLINE**

Open Until Filled

**POSTION START DATE:**

August, 2019

**Submit Application Packet To:**

Otero Junior College  
Attn: Carol Noll  
Director of Human Resources  
1802 Colorado Ave  
La Junta, CO 81050

FAX: (719) 384-6947

**Or Email To:** [carol.noll@ojc.edu](mailto:carol.noll@ojc.edu)

## **Inquiries May Be Directed To:**

Carol Noll  
(719) 384-6824

*Applicants must submit to and pass a background check before an offer of employment can be extended.*

## **Notice of Non-Discrimination**

Otero Junior College prohibits all forms of discrimination and harassment including those that violate federal and state law or the State Board for Community Colleges and Occupational Education Board Policies 3-120 and 4-120. The College does not discriminate on the basis of sex/gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, genetic information, gender identity, or sexual orientation in its employment practices or educational programs and activities. Otero Junior College will take appropriate steps to ensure that the lack of English language skills will not be a barrier to admission and participation in vocational education programs.

The College has designated Carol Noll, Director of Human Resources, as its AFFIRMATIVE ACTION (AA), OFFICER, EQUAL OPPORTUNITY (EO), AND TITLE IX COORDINATOR with the responsibility to coordinate its civil rights compliance activities and grievance procedures. If you have any questions, please contact Carol Noll, Director of Human Resources at 719-384-6824, [carol.noll@ojc.edu](mailto:carol.noll@ojc.edu), or 1802 Colorado Ave. MacDonald Hall Room #221, La Junta, CO 81050.

You may also contact the Office for Civil Rights, U.S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Boulevard, Suite 310, Denver, CO 80204, telephone (303) 844-3417.

*The Federal Cleary Act (The Student Right to Know and Campus Security Act of 1990) requires all institutions of higher learning to make available to prospective employees the agency's Annual Security Report/Campus Crime Statistics. A paper copy of this report can be obtained at the Student Services Center upon request or at: <http://www.ojc.edu/content/marketing/catalog.pdf>. This report includes statistics for the previous three years concerning crimes that occurred on campus or on property controlled or owned by Otero Junior College, as well as public property within, or immediately adjacent to and accessible from, our campus.*

*Former employees of the Colorado Community College System or one of its 13 colleges, who were disciplinarily terminated or resigned in lieu of termination, must disclose this information in your application packet*

**Qualified protected class individuals are encouraged to apply**

Otero Junior College must comply with the Immigration Reform and Control Act of 1986. If hired you will be required to provide documents to show your identity and authorization to work. In addition, Colorado fiscal rules require direct deposit for all new employees.

## **ABOUT OTERO JUNIOR COLLEGE:**

Founded in 1941, Otero Junior College is a state two-year community college with approximately 1500 students (1250 FTE) made up of traditional, non-traditional and international students. The college is governed by the State Board for Community Colleges and Occupational Education. OJC is located on an attractive 40-acre campus on the southern edge of La Junta, Colorado. The college is a full-service campus with dormitory housing, food service, men's and women's varsity intercollegiate athletics, and state-of-the-art educational technology. The city of La Junta has a population of approximately 8,000 and is located on Highway 50, sixty miles east of Pueblo. The college serves the residents of Otero, Bent, and Crowley counties. This rural geographic area in southeast Colorado is primarily agriculture based and has a population of approximately 33,000 people. Students at OJC can earn degrees in Associate of Arts, Associate of Science, Associate of Applied Science, Associate of General Studies or an Associate Degree in Nursing. Students who wish to pursue vocational occupations will find over a dozen one- and two-year certificate programs available. Career and Technical Education certificate programs at OJC include:

- Agri-Business Management
- Agricultural Production Management
- Artificial Insemination
- Cosmetology
- Crop Production
- Emergency Medical Service
- Health Navigator Community Health Worker
- Law Enforcement
- Livestock Production
- Mechanical Graphics and Design
- Nursing Assistant
- Pesticide Application

Phlebotomy  
Practical Nursing

To learn more about Otero Junior College, visit the college's website at [www.ojc.edu](http://www.ojc.edu).

**OJC MISSION STATEMENT:**

To provide quality higher education that is accessible, transforms lives, expands employment opportunities, enriches our communities, promotes individual and global cultural diversity, and fosters economic development.