



## VACANCY ANNOUNCEMENT

**Position Title: Mental Health Counselor**

**Position #: 400320**

**Position Status: Full-Time**

**Reports To: Director of Institutional Research and Initiatives**

### **DUTIES AND RESPONSIBILITIES:**

1. Provide clinical services including culturally responsive and identity-informed planning, solution-focused brief therapy, group counseling, crisis intervention services, psychoeducation, and referrals.
2. Serve as a thought leader, devising new and creative ways of promoting holistic mental health and wellness for students, especially as it relates to promoting their success academically, personally, and professionally.
3. Develop student programs and outreach activities related to sexual assault prevention, drug and alcohol prevention, healthy relationships, and health and wellness.
4. Provide outreach, consultation, and professional development opportunities for faculty and staff related to student mental health concerns, intersectionality, and challenges faced by Otero students.
5. Work collaboratively with other offices on campus to develop and provide a network of support services for Otero students.
6. Serve as a member of the Care Team and leads crisis prevention and intervention efforts.
7. Adhere to relevant ethical and legal standards of HIPAA, relevant professional bodies, and state boards.
8. Maintain timely records of services provided and maintain appropriate record keeping protocols.
9. Attend conferences, committees, task forces, and other meetings related to student mental health and wellness.
10. Demonstrate self-awareness of one's own cultural beliefs, perspectives, biases, and privileges.

*See Human Resources for a complete job description.*

### Minimum Qualifications:

- Master's Degree from a regionally accredited institution of higher education in a counseling-related field such as counseling or social work
- Licensed in the State of Colorado as one of the following:
  - Licensed Professional Counselor (LPC)
  - Licensed Professional Clinical Counselor (LPCC)
  - Licensed Clinical Social Worker (LCSW)
  - Licensed Clinical or Counseling Psychologist
- Proven training and experience providing culturally responsive and identity-informed counseling services to diverse populations.
- Experience providing short-term counseling to individuals and groups.
- Experience with crisis intervention and clinical consultation.
- Excellent interpersonal, written, and oral communication skills.
- Dedication to working as a team.

### Preferred Qualifications:

- At least 2 years of professional experience providing mental health counseling to college learners.
- Experience with solution-focused and brief models of mental health counseling.
- Experience working with neurodiverse populations (e.g. ADHA, autism spectrum, learning disorders)
- Experience with outreach and programming.
- Ability to work cooperatively and effectively with diverse student populations with special emphasis on first-generation, low-income, and students of color
- Educational philosophy in alignment with a small rural community college

### **SALARY:**

\$50,000 – \$55,000 annually with an excellent benefit package including retirement, health, vision, dental and life insurance

11-month position – 241 work days

### **APPLICATION INSTRUCTIONS**

#### **For consideration, an applicant file must contain:**

1. Cover letter that addresses the minimum and preferred qualifications
2. Resume
3. Copies of transcripts (A.A., B.A., and M.A.)
4. Names, addresses, and phone numbers of 3 professional references

### **APPLICATION DEADLINE**

Open Until Filled – 1<sup>st</sup> review of applications will be July 9, 2021

### **POSITION START DATE:**

August 1, 2021

### **Submit Application Packet To:**

Otero College  
Attn: Kelsey Barbee  
Director of Human Resources  
1802 Colorado Ave  
La Junta, CO 81050

FAX: (719) 384-6947

**Or Email To:** [kelsey.barbee@ojc.edu](mailto:kelsey.barbee@ojc.edu)

**Inquiries May Be Directed To:**

Kelsey Barbee  
(719) 384-6824

*Applicants must submit to and pass a background check before an offer of employment can be extended.*

**Notice of Non-Discrimination**

Otero Junior College prohibits all forms of discrimination and harassment including those that violate federal and state law or the State Board for Community Colleges and Occupational Education Board Policies 3-120 and 4-120. The College does not discriminate on the basis of sex/gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, genetic information, gender identity, or sexual orientation in its employment practices or educational programs and activities. Otero Junior College will take appropriate steps to ensure that the lack of English language skills will not be a barrier to admission and participation in vocational education programs.

The College has designated Kelsey Barbee, Director of Human Resources, as its AFFIRMATIVE ACTION (AA), OFFICER, EQUAL OPPORTUNITY (EO), AND TITLE IX COORDINATOR with the responsibility to coordinate its civil rights compliance activities and grievance procedures. If you have any questions, please contact Kelsey Barbee, Director of Human Resources at 719-384-6824, [kelsey.barbee@ojc.edu](mailto:kelsey.barbee@ojc.edu), or 1802 Colorado Ave. McDivitt Hall Room #140, La Junta, CO 81050.

You may also contact the Office for Civil Rights, U.S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Boulevard, Suite 310, Denver, CO 80204, telephone (303) 844-3417.

*The Federal Clery Act (The Student Right to Know and Campus Security Act of 1990) requires all institutions of higher learning to make available to prospective employees the agency's Annual Security Report/Campus Crime Statistics. A paper copy of this report can be obtained at the Student Services Center upon request or at: <http://www.ojc.edu/content/marketing/catalog.pdf>. This report includes statistics for the previous three years concerning crimes that occurred on campus or on property controlled or owned by Otero Junior College, as well as public property within, or immediately adjacent to and accessible from, our campus.*

*Former employees of the Colorado Community College System or one of its 13 colleges, who were disciplinarily terminated or resigned in lieu of termination, must disclose this information in your application packet*

**Qualified protected class individuals are encouraged to apply**

Otero Junior College must comply with the Immigration Reform and Control Act of 1986. If hired you will be required to provide documents to show your identity and authorization to work. In addition, Colorado fiscal rules require direct deposit for all new employees.

**ABOUT OTERO JUNIOR COLLEGE:**

Founded in 1941, Otero Junior College is a state two-year community college with approximately 1500 students (1250 FTE) made up of traditional, non-traditional and international students. The college is governed by the State Board for Community Colleges and Occupational Education. OJC is located on an attractive 40-acre campus on the southern edge of La Junta, Colorado. The college is a full-service campus with dormitory housing, food service, men's and women's varsity intercollegiate athletics, and state-of-the-art educational technology. The city of La Junta has a population of approximately 8,000 and is located on Highway 50, sixty miles east of Pueblo. The college serves the residents of Otero, Bent, and Crowley counties. This rural geographic area in southeast Colorado is primarily agriculture-based and has a population of approximately 33,000 people. Students at OJC can earn degrees in Associate of Arts, Associate of Science, Associate of Applied Science, Associate of General Studies or an Associate Degree in Nursing. Students who wish to pursue vocational occupations will find over a dozen one- and two-year certificate programs available. Career and Technical Education certificate programs at OJC include:

- Advanced Ag/Business Management
- ABM Financial Analysis
- Ag/Business Marketing and Risk Management
- ABM Records and Business Planning
- Rural Business Entrepreneurship
- Cosmetology
- Hair Stylist
- Nail Technician
- Esthetician
- Crop Production
- Intro to Horticulture

Horticulture  
Emergency Medical Technician  
EMT Intermediate  
Community Health Worker  
Law Enforcement Training Academy  
Livestock Production  
Agriculture Production Management  
Artificial Insemination  
Nurse Aide  
Practical Nursing  
Phlebotomy  
Oxyacetylene  
Welding Fundamentals I  
Welding Fundamentals II  
Welding Production  
Advanced Welding Pipe  
Advanced Welding Railroad

To learn more about Otero Junior College, visit the college's website at [www.ojc.edu](http://www.ojc.edu).

**OJC MISSION STATEMENT:**

To provide quality higher education that is accessible, transforms lives, expands employment opportunities, enriches our communities, promotes individual and global cultural diversity, and fosters economic development.