Quick Checklist for Students, Parents/Guardians and Counselors:

_____ Obtain approval from high school counselor/liaison or school administrator.

Your counselor can share information about the new Concurrent Enrollment law that allows students in 9th, 10th, 11th, and 12th grade to enroll in high school courses for college credit.

_____ Visit with your high school counselor and follow your ICAP plan.

_____ Complete the OJC online application to obtain a student identification number.

_____ Complete the College Opportunity Fund (COF) online application

The College Opportunity Fund is a stipend that is applied toward each credit hour of in-state tuition when a student attends a Colorado public institution or a participating private institution. It is a set amount that is automatically deducted from each credit hour—this is not a refund to the student.

_____ Arrange for assessment testing (Accuplacer) or submit ACT/SAT scores to the college.

Colleges require that students either take the Accuplacer exam or show qualifying ACT, SAT, or CCPT scores to enroll in high school courses to earn college credit. Talk to your counselor and/or OJC Student Services staff to schedule testing, discuss required course pre-requisites, or any accommodation that may be required.

<table>
<thead>
<tr>
<th>Course</th>
<th>Accuplacer Score</th>
<th>ACT Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG</td>
<td>95+</td>
<td>18+ (English)</td>
</tr>
<tr>
<td>MAT</td>
<td>85+</td>
<td>23+ (Math)</td>
</tr>
<tr>
<td>REA</td>
<td>80+</td>
<td>17+ (Reading)</td>
</tr>
</tbody>
</table>

_____ Submit additional documentation required by OJC with appropriate signatures.

_____ Immunization Record

_____ Concurrent Enrollment College Agreement (green sheet)

_____ Student Payment Agreement Form (required each semester)

High school counselors/liaison and teachers are jointly responsible for gathering all registration materials and submitting them to OJC Students Services by census date each semester. They are also responsible for ensuring that parent/guardian, student and school administrator’s signatures are obtained.